EXECUTIVE DIRECTOR

The Housing Authority of McDonough County, Macomb, Illinois is seeking a highly qualified and experienced candidate to lead the agency and manage its budget of $2.1 million. Its portfolio includes 279 public housing units, 24 multifamily units, and 125 housing choice vouchers.

A Bachelor’s degree; effective written and verbal communication skills; demonstrated successful staff supervision and development; effective interpersonal skills; and demonstrated ability to work with individuals from diverse backgrounds, are required.

Progressive management experience in public and affordable housing; demonstrated knowledge of ethical and regulatory requirements applicable to publicly funded housing; knowledge and understanding of equitable human resource practices; strong understanding of finance, community development, public administration or a closely related field; and computer proficiency, preferred.

The successful candidate must be bondable and pass a criminal background check. The candidate must also obtain Public Housing Management (PHM) certification within the first year of employment.

Salary range is $62,000 - $78,000 commensurate with experience and education. Benefits package includes retirement, health insurance, and paid vacation and sick leave.

E-mail cover letter, resume, and three professional references to: hamcsearchinfo@gmail.com or mail to: HAMC Executive Director Search, 1406 E. Carroll Street, Macomb, Illinois 61455. Screening will begin immediately. Applications will be received until position is filled.

The Housing Authority of McDonough County is an EOE.